City of Grand Haven  
Electronic Meeting Procedures  
October 19, 2020  
This policy is adopted pursuant to PA 228 of 2020

- All deliberations and decisions of a public body must be made at a meeting open to the public.

- Members of the legislative (or other) City body may participate in public meetings via remote electronic means provided that all members of the body can see and hear each other and hear and be heard and seen by the public. Exceptions to attending a meeting in person shall only be permissible if the member is absent due to military duty, a medical condition, or a statewide or local state of emergency or state of disaster declared pursuant to law or charter by the governor or a local official or local governing body that would risk the personal health or safety of members of the public or the public body if the meeting were held in person.

- Each member of the legislative (or other) City body must, at the outset of each meeting, verbally certify that they are attending remotely and must declare their physical location (City & State/Country).

- The presider of the meeting must state clearly, for the record, the reason some or all members may be participating in the meeting remotely.

- Meetings to be held with some or all members participating remotely by electronic means shall be so noticed a minimum of 18 hours in advance of the meeting on City website in location immediately accessible to all members of the public.

- Each member of the legislative (or other) City body must consent to having their email address and/or phone number displayed on the City web site so that interested members of the public may communicate with them regarding agenda items to be covered at the meeting.

- Any member of the public may attend any electronic meeting by logging into Facebook or other live streaming platform and all members of the public shall be afforded ample opportunity to comment, verbally or in writing, during the meeting. Members of the public shall state or write their name and address in order to address the public body.

- A person shall not be excluded from a meeting otherwise open to the public except for a breach of the peace actually committed at the meeting.