

**CITY OF LITCHFIELD
SPECIAL CITY COUNCIL MEETING
MONDAY, JUNE 1, 2020 @ 6:30 P.M.**

PLEASE NOTE: this notice is given and published pursuant to section 1 (e) of Executive Order 2020-75 issued by Gretchen Whitmer, Governor of the State of Michigan.

PLEASE TAKE NOTICE: The special meeting of the City of Litchfield City Council scheduled for June 1, 2020 starting at 6:30 p.m. will be conducted virtually (video online and/or by phone), to protect the health, safety and welfare of the citizens of Litchfield, Michigan from Coronavirus/COVID-19, pursuant to law and mandates of Executive Order 2020-75 issued by Governor, Whitmer.

Public comment will be handled by the HOST within Participant Controls.

To comply with the Americans with Disabilities Act (ADA), Any citizen requesting accommodations to attend this meeting, and/or to obtain this notice in alternate formats, please contact the ADA coordinator, (517) 542-2921, at least 24 hours prior to the meeting.

WEBEX-INSTRUCTIONS

To join the conference by phone:

1. On your phone, dial the teleconferencing number provided below.
2. Enter the **Meeting Number and Meeting Password** (also provided below) when prompted using you touch-tone (DTMF) keypad.

Before a video conference:

1. You will need a computer, tablet, or smartphone with speaker or headphones. You will have the opportunity to check your audio immediately upon joining a meeting.
2. Details, phone numbers, and links to video conference or conference call is provide below. The details include a link to **“Join via computer”** as well as phone numbers for a conference call option. It will also include the 9-digit Meeting ID.

To join the video system or application:

1. At the start time of your meeting, enter the link to **join via computer**. You may be prompted to download the WebEx application. If you deny the prompt to download the app, you can select to view using your browser.
2. You have an opportunity to test your audio at this point by clicking on **“Test Computer Audio”**. Once you are satisfied that your audio works, click on **“Join audio by computer”**.

You may also join a meeting without the link by Dial [628580580](tel:628580580)@meetingsamer3.webex.com on any browser and entering the Meeting ID provided below.

If you are having trouble hearing the meeting, you can join via telephone while remaining on the video conference:

1. On your phone, dial the teleconferencing number provided below.
2. Enter the **Meeting Number and Meeting Password** (also provided below) when prompted using your touch-tone (DTMF) keypad.
3. If you have already joined the meeting via computer, you will have the option to enter your participant ID to be associated with your computer.

Meeting Information:

City of Litchfield MI is inviting you to a scheduled WebEx meeting.

Topic: City Council Meeting

Time: Monday, June 1, 2020 6:30 p.m. Eastern Time (US and Canada)

MEETING NUMBER (ACCESS CODE): 628 580 580

MEETING PASSWORD: VXx2EJERB62 (89923537 from phones and video systems)

JOIN BY PHONE

[+1-408-418-9388](tel:+14084189388) United States Toll

Join from a video system or application

Dial 628580580@meetingsamer3.webex.com

You can also dial 173.243.2.68 and enter your meeting number.

Join using Microsoft Lync or Microsoft Skype for Business

Dial 628580580.meetingsamer3@lync.webex.com

If you have any further questions or concerns, please contact 517-542-2921 or email clerk@cityoflitchfield.org or deputy@cityoflitchfield.org

A copy of this notice will be posted at City Hall, 221 Jonesville Street, Litchfield, Michigan.

A Copy of this notice will be posted on the City of Litchfield's website www.cityoflitchfield.org